



## **Privacy statement of the Francke Foundations for webmeetings with *Cisco Webex***

The Francke Foundations process personal data in connection with the conduct of video and telephone conferences, online meetings and/or webinars (hereinafter: webmeetings) using Cisco Webex. With this privacy statement, we would like to inform you about the processing of your personal data in the context of such web meetings in accordance with Art. 13 GDPR.

### **1. Name and Contact Details of the Controller Responsible Under Data Protection Law**

Franckesche Stiftungen  
Franckeplatz 1, Haus 37  
Director Prof. Dr. Thomas Müller-Bahlke  
06110 Halle  
Telefon: 0345 2127-400  
Telefax: 0345 2127-433  
E-Mail: leitung@francke-halle.de

The Francke Foundations are a foundation under public law, registered in the foundation register of the federal state of Saxony-Anhalt.

Please note: When you access the *Cisco Webex* website, the provider is responsible for data processing. However, accessing the website is only necessary to use *Cisco Webex* in order to download the software for using the service. You can also use *Cisco Webex* via the *Cisco Webex* app.

### **Name and Contact Details of the Data Protection Officer**

Franckesche Stiftungen  
Franckeplatz 1, Haus 37  
Dr. Jürgen Gröschl  
06110 Halle  
E-Mail: datenschutz (at) francke-halle.de

If you have any questions on the protection of data at the Francke Foundations or on your rights, please contact our data protection officer.

### **2. What categories of personal data do we process?**

When using Cisco Webex, different types of personal data are processed. The scope of data processing here also depends on the information you provide before or when participating in a web meeting and the settings you make.

The following personal data are subject to processing:

User details: last name, first name, email address

Meeting metadata: Topic, description (optional), attendee IP addresses, device/hardware information.

For recordings: MP4 file of all video, audio and presentation recordings, M4A file of all audio recordings, text file of online meeting chat.

For dial-in with the telephone: information on the incoming and outgoing call number, country name, start and end time. If necessary, further connection data such as the IP address of the device can be stored.

Text, audio and video data: You may have the opportunity to use the chat, question or survey functions in a web meeting. To this extent, the text entries you make are processed in order to display and, if necessary, record them in the web meeting. In order to enable the display of video and the playback of audio, the data from the microphone of your terminal device and from any video camera of the terminal device are processed during the meeting. You can turn off or mute the camera or microphone yourself at any time through the Cisco Webex application.

The default settings are made by the Francke Foundations in such a way that no text, audio, or video data from you is processed without you initiating this processing yourself.

### **3. For what purposes and on what legal basis do we process personal data?**

Your personal data is processed by the Francke Foundations to fulfill its statutory cultural, scientific, social and educational mission. The Cisco Webex application is used to be able to fulfill this task digitally. The legal basis for this is Art. 6 (1) f) GDPR. Insofar as personal data of employees of the Francke Foundations are processed, Section 26 FDPA is the legal basis for data processing.

Personal text, audio and video data of you as a participant will be collected and, if applicable, stored if you yourself contribute to the web meeting by triggering the corresponding functions via chat or video. In this case, the legal basis is your consent pursuant to Art. 6 (1) a) DSGVO, which you implicitly declare by activating the corresponding functions in Cisco Webex. If a web meeting is to be recorded, you will be asked for your consent separately.

### **4. What categories of recipients of the data are there?**

Personal data processed in connection with participation in webmeetings are generally not disclosed to third parties unless they are specifically intended for disclosure. The Cisco Webex provider necessarily obtains knowledge of the above-mentioned data insofar as this is provided for under the data processing agreement with Cisco Webex.

### **5. Is the transfer to a third country outside the European Union intended?**

Cisco Webex is a service of Cisco Systems, Inc. which is based in the USA. Nevertheless, processing of personal data takes place in a third country only with regard to the contractual data. The other personal data, in particular that of the meeting participants, is processed exclusively on servers in the EU.

The Francke Foundations have concluded a data processing agreement with the Cisco Webex provider that complies with the requirements of Art. 28 GDPR. So-called EU standard contractual clauses have been concluded in connection with this agreement.

### **6. How long will your data be retained?**

The personal data concerning you will be stored until the purpose of the data processing no longer applies or after the expiry of legal retention obligations.

## **7. Which rights do you have?**

According to the GDPR, you are entitled to the following rights under the conditions specified in the law: right of access of the data subject (Art. 15 GDPR), right to rectification (Art. 16 GDPR), right to erasure (Art. 17 GDPR), right to restriction of processing (Art. 18 GDPR), right to data portability (Art. 20 GDPR), right to object (Art. 21 GDPR).

Moreover, you have the right to lodge a complaint with a Supervisory Authority acc. to Art. 77 of the GDPR. The supervisory authority in charge for us is:

Landesbeauftragter für den Datenschutz Sachsen-Anhalt  
Leiterstraße 9  
39104 Magdeburg  
Telephone: +49 (0)391 81803-0; fax: +49 (0)391 81803-33  
Website: [www.datenschutz.sachsen-anhalt.de/datenschutz-sachsen-anhalt](http://www.datenschutz.sachsen-anhalt.de/datenschutz-sachsen-anhalt)

## **8. Does profiling take place?**

Your data will not be used by us for automated decision-making or profiling within the meaning of Art. 22 GDPR.

## **9. Updates to this Privacy Policy**

This Privacy Policy is currently valid and has the state of February 2021.  
We reserve the right to make changes to this Privacy Policy if there are changes in the data processing and according to the latest statutory provisions.